

# Instructions for Designing, Printing, Removing, and Assembling Your Mini Books-By-Design™

## Directions for designing

- Design both horizontally and vertically oriented books.
- Adhere stickers, glue pictures or photos, or draw and write directly onto your book pages and their corresponding tabs to create your own custom book.
- Computer design your books using images and text. For software templates and creative ways to use this product, check out *Books-By-Design with Boardmaker* by Mayer-Johnson LLC ([mayer-johnson.com](http://mayer-johnson.com)) and [ashleymom.com](http://ashleymom.com).



Vertically

Horizontally



Front: Pages 1, 2, 3 & 4



Front: Pages 5 & 6

## Directions for printing

- Always print a test copy on standard printer paper before printing on perforated paper. Place the test copy on top of the perforated paper and hold both up to the light to determine whether all images and text are properly aligned. NOTE: Just in case, two extra sheets are included.
- Carefully load your perforated paper in your printer to avoid shifting.
- Print on one or both sides of your perforated paper. To print front and back, print on the front, flip *horizontally*, and then print on the back.
- Although not guaranteed for all printers, these papers should print on most.

## Directions for removing book pages and assembling

- Carefully remove the chads for comb binding by pushing them out from front (side with manufacturer information) to back. Then carefully twist off each chad from the back as they easily fall away.
- Fold along perforations and then carefully remove pages.



SmartPocket™ sheet



SmartPocket™ sheet with book attached

- A comb binder is not essential to bind your book but may be helpful when placing book pages on the provided comb.
- DO NOT use a comb binder to punch new holes for comb binding. These perforated papers have been meticulously designed to keep your pages from shifting on the comb.

## Directions for creating “talking books”

- Carefully remove the instructions from the yellow SmartPocket™ sheet.
- Fold the remaining SmartPocket™ sheet in half along the provided score.
- Attach the book pages to the SmartPocket™ sheet with the provided comb.
- Insert the wider side of the SmartPocket™ sheet into the SmartPocket™ with the book attached.
- Insert the SmartPocket™ into the Activity Pad™.
- Create buttons on the Activity Pad™ to correspond with the contents of your custom book and then record each button to speak.



Mini Books-By-Design™ and Boardmaker® Activity Pad™